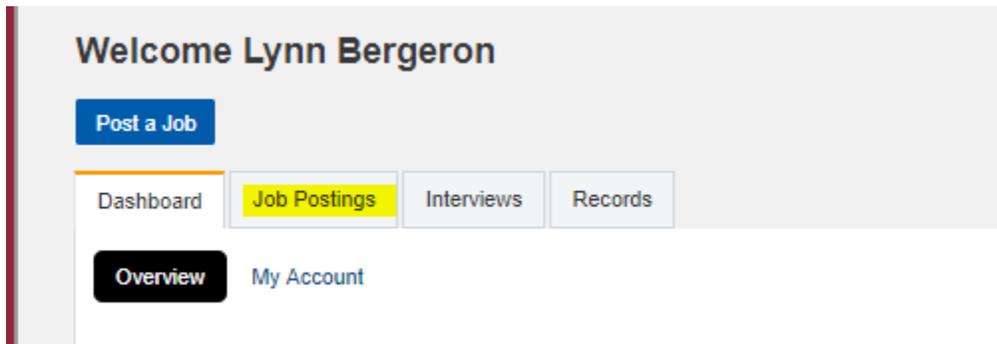
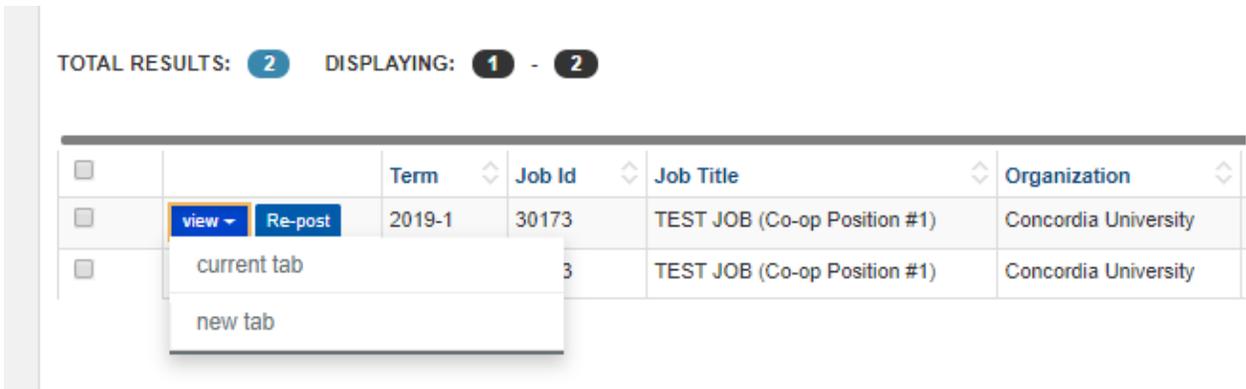


Submitting Rankings on Compass - First Round Only (Once Interviews are Completed)

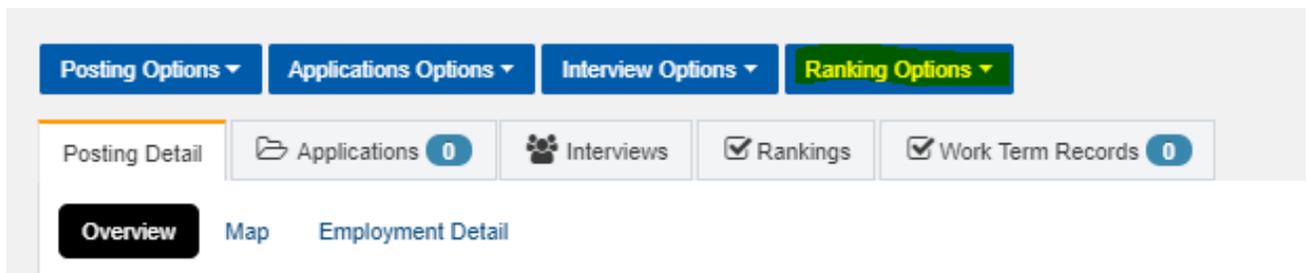
1. Click on the 'job postings' tab on your dashboard



2. Click the 'view' button on the job you would like to rank. You can either click current or new.



3. Click the 'ranking options' button and then 'submit rankings'



- Please ensure that your number of positions available for your posting, are accurate.

Job Posting Information	
Job Title:	TEST JOB
Job Location:	TEST JOB
Number of Positions:	3
Duration:	4 Months
Job Description:	JD TO FOLLOW - Test posting to book an interview.
Targeted Degrees and Disciplines:	View Targeted Programs

- Please rank one student #1, for every position you have available. After you rank our students #1, you are able to rank as many candidates 2s, 3s, 4s etc. as you wish. Please be sure to rank our students in numerical order.
- Once you have submit your rankings, please press the confirm button.
- To view your rankings and ensure that everything is accurate, please return to your posting and click the view rankings button.

The screenshot shows a navigation bar with four dropdown menus: 'Posting Options', 'Applications Options', 'Interview Options', and 'Ranking Options'. Below these are several buttons: 'Posting Detail', 'Applications' (with a '0' badge), 'Interviews', 'Rankings' (with a checkmark), and 'View Rankings' (highlighted in yellow). At the bottom, there are three buttons: 'Overview' (highlighted in black), 'Map', and 'Employment Detail'.